



2022 USLAW Member Law Firm Invoicing and Budgeting Schedule

Please note the follow details when member firms receive invoices from USLAW NETWORK. It is our hope that this will assist firms to prepare and plan for these invoices. **PAY ALL INVOICES WITHIN 30 DAYS.**

January 1, 2022

- All firms that have not prepaid **2022 membership dues** will be invoiced for 100% or 50% of their 2022 membership dues (\$17,500/\$8,750 for Tier 1; \$12,500/\$6,250 for Tier 2; \$10,000/\$5,000 for Tier 3; \$5,000/\$2,500 for Tier 4).
- All firms will be invoiced for their **Spring 2022 Client Conference** per firm for the pre-event deposit for the pro-rata share of event expenses (\$13,500 for Tier 1/2/3 and \$6,000 for Tier 4/, and \$6,000 for Tier 5 if participating).
- All firms that committed to participate in the **2022 Transportation and Logistics Exchange** will be invoiced for the client reserve fund. (\$1,500 per firm for Tier 1/2/3, \$1,125 for Tier 4/5).
- All firms that committed to participate in the **2022 Labor and Employment Law Forum** will be invoiced for the client reserve fund. (\$3,000 per firm for one attorney attendee, \$6,000 per firm for two attorney attendance, etc.).

February 1, 2022

- All firms/attorneys that committed to participate in the **2022 General Counsel Forum** will be invoiced for the commitment fee. (\$3,000 per firm for one attorney attendee, \$6,000 per firm for two attorney attendance, etc.).

March 1, 2022

- All firms that committed to participate in the **2022 Women's Connection** will be invoiced for the commitment fee. (\$4,000 per firm).

April 1, 2022

- All firms that committed to participate in the **2022 Transportation Industry Summer Legal Forum** will be invoiced for the commitment fee. (\$4,000 per firm for one attorney attendee, \$8,000 per firm for two attorney attendance, etc.).
- All firms/attorneys that committed to participate in the **2022 Professional Liability Forum** will be invoiced for the commitment fee. (\$3,000 per firm for one attorney attendee, \$6,000 per firm for two attorney attendance, etc.).
- All firms/attorneys that committed to participate in the **2022 Construction Law Executive Risk Forum** will be invoiced for the commitment fee. (\$3,000 per firm for one attorney attendee, \$6,000 per firm for two attorney attendance, etc.).
- Firms that participated in the **2022 Transportation and Logistics Exchange** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus the pre-paid client reserve fund and attorney registration fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their contribution to the Client Reserve Fund, they will be invoiced for that amount as well.

- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.
 - Any Other USLAW Event Held Between 1/1/22 and 4/1/22.

June 1, 2022

- Those firms that still owe 50% of their **2022 membership dues** will be invoiced (\$8,750 for Tier 1; \$6,250 for Tier 2; \$5,000 for Tier 3; \$2,500 for Tier 4).
- All firms will be invoiced for the balance due for the pro-rata share of the balance of event expenses for the **Spring 2022 Client Conference and/or Managing Partner and Law Firm Leaders Forum and/or Future Leaders Courtroom Academy** (total event expenses minus attorney and spouse/significant other registration fees and the pre-event deposit for the pro-rata share of event expenses previously paid by member firms to determine pro-rata share).
- Firms that had extra expenses associated with the **Spring 2022 Client Conference** will be invoiced (clients invited/sponsored individually/collectively, on-site social activity additions, etc.).
- All firms will be invoiced for their **Fall 2022 Client Conference** per firm for the pre-event deposit for the pro-rata share of event expenses (\$13,500 for Tier 1/2/3 and \$6,000 for Tier 4/, and \$6,000 for Tier 5 if participating).
- Firms that participated in the **2022 Labor and Employment Exchange** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus the pre-paid client reserve fund and attorney registration fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their contribution to the Client Reserve Fund, they will be invoiced for that amount as well.

July 1, 2022

- Firms that participated in the **2022 General Counsel Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus commitment fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- All firms/attorneys that committed to participate in the **2022 Retail and Hospitality Law Forum** will be invoiced for the commitment fee. (\$3,000 per firm for one attorney attendee, \$6,000 per firm for two attorney attendance, etc.).
- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.
 - Any Other USLAW Event Held Between 4/2/22 and 7/1/22.

August 1, 2022

- Firms that participated in the **2022 Women's Connection** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus commitment fee revenue and attorney registration fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.

September 1, 2022

- Firms that participated in the **2022 Transportation Industry Summer Legal Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus

commitment fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.

- Firms that participated in the **2022 Professional Liability Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus commitment fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in the **2022 Construction Law Executive Risk Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus commitment fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in the **2022 Transportation Bootcamp** will be invoiced for their pro-rata share of expenses on a per attorney/attendee basis.

October 1, 2022

- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.
 - Any Other USLAW Event Held Between 7/1/22 and 10/1/22.

November 1, 2022

- All firms will be invoiced for the balance due for the pro-rata share of the balance of event expenses for the **Fall 2022 Client Conference and/or Fall 2022 Managing Partner and Law Firm Leaders Forum and/or Future Leader Business Development Forum** (total event expenses minus attorney and spouse/significant other registration fees and the pre-event deposit for the pro-rata share of event expenses previously paid by member firms to determine pro-rata share).
- Firms that had extra expenses associated with the **Fall 2022 Client Conference** will be invoiced (clients invited/sponsored individually/collectively, on-site social activity additions, etc.) If all invoices are not reconciled, firm invoicing will take place as soon as they are.
- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.
 - Any Other USLAW Event Held Between 10/2/22 and 11/1/22.

November 15, 2022

- Firms that participated in the **2022 Retail and Hospitality Law Executive Risk Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis (total event expenses minus commitment fee revenue to determine pro-rata share). If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.

November 25, 2022

- Firms that participated in the **2022 Women's Connection Business Development Forum** will be invoiced for their pro-rata share of expenses on a per attorney/attendee basis (total event expenses minus attorney/attendee registration fee revenue to determine pro-rata share).
- Firms that participated in at least one of the following USLAW events will be invoiced for their pro-rata share of the event they attended.
 - Any Other USLAW Event Held Between 11/2/22 and 11/25/22.

**As a reminder, the calendar above is approximate based on the tentative 2022 calendar of events and can fluctuate based on when specific events are held as well as when USLAW reconciles expenses after events are completed. If all invoices are not reconciled, firm invoicing will take place as soon as they are.*

Event Registration Fees Charged at Time of Registration (In Order by Date)

- 2022 Transportation and Logistics Exchange - \$500 Per Attendee.
- All Forums - \$0 for Attorney; \$750 for Spouse/Significant Other.
- Spring 2022 Client Conference – Attorney - \$1,099 Per Attendee, Spouse/Significant Other - \$799 Per Person.
- 2022 Women’s Connection - \$1,099 Per Attendee.
- Fall 2022 Client Conference – Attorney - \$1,099 Per Attendee, Spouse/Significant Other - \$799 Per Person.