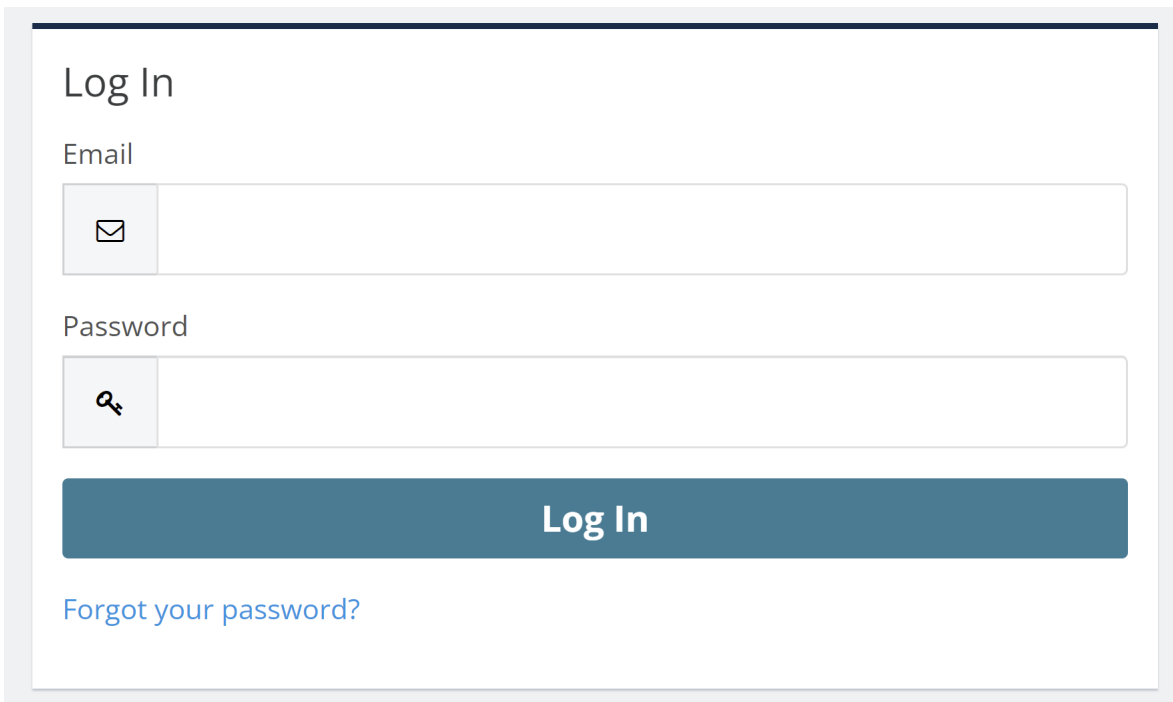


MANAGE MY PROFILE, CONTACT INFORMATION AND BIOGRAPHY

Using the instructions below you can:

1. *Manage Profile: personal demographics, emergency contacts, interests and hobbies etc.*
2. *Manage Contact Info: name, title, email, phone and address.*
3. *Manage Biography: up to 3 biographies are allowed per individual.*

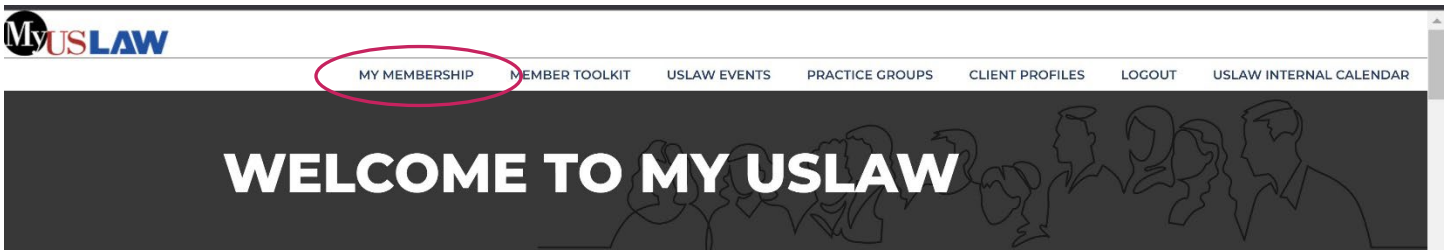
STEP 1: Log in to My USLAW at <https://www.uslaw.org/MyUSLAW/attorneys-home/>



The screenshot shows a login form with the following elements:

- Log In** header
- Email** label above a text input field with an envelope icon on the left.
- Password** label above a text input field with a key icon on the left.
- A large blue **Log In** button.
- A blue link [Forgot your password?](#) below the button.

STEP 2: Select My Membership from the Top Hand Navigation



MANAGE MY PROFILE, CONTACT INFORMATION AND BIOGRAPHY

STEP 3: Select My Profile

MY MEMBERSHIP	MEMBER TOOLKIT	USLAW EVENTS	PRACTICE GROUPS	CLIENT PROFILES	LOGOUT	USLAW INTERNAL CALENDAR
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<p>Review and Update Your Information</p> <ul style="list-style-type: none"> My Profile My Contact Information My Event Registrations My Biography My Firm Profile (Company Managers Only) Log In and Privacy Settings 	<p>Tutorials</p> <ul style="list-style-type: none"> Manage My Profile Manage My Login and Privacy Settings Manage Firm Profile (Company Managers ONLY) Manage Existing Firm Staff (Company Managers ONLY) Manage New Firm Staff (Company Managers ONLY) Manage Existing Firm Clients (Company Managers ONLY) Manage New Firm Clients (Company Managers ONLY)
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Manage Profile

This section allows you to edit demographics, emergency contacts, interests, spouse/significant other, certifications, education, memberships and social media links. Next to each section, select the “edit” option to modify your existing data.

<p>Emergency Contacts Edit</p> <p>Emergency Contact 1</p> <p>Emergency Contact 2</p>
<p>Interests Edit</p> <p>Interests</p> <p>Hobbies</p>
<p>Spouse/Significant Other Edit</p> <p>Spouse/Significant Other Name</p> <p>Spouse/Significant Other Email</p>

MANAGE MY PROFILE, CONTACT INFORMATION AND BIOGRAPHY

Manage Contact Info

This section allows you to edit name, title, addresses, phone numbers, email and firm profile links. Next to each section, select the "edit" option to modify your existing data.

Name and Title	Edit
Salutation	Mr.
First Name	lessie

Manage Biography

From this section, you can edit existing biographies or add additional ones. Each individual may now have up to 3 biographies. Each biography can be tagged with applicable practice group(s). If multiple biographies are on file, one must be marked as primary.

Add New Biography

Up to 3 biographies are allowed.

Practice Group(s)

- Appellate Law
- Banking and Financial Services
- Cannabis Law
- Commercial Law
- Complex Tort and Product Liability

*Biography Text

Is Primary