



2023 USLAW Member Law Firm Invoicing and Budgeting Schedule

Please note the follow details when member firms receive invoices from USLAW NETWORK. It is our hope that this will assist firms to prepare and plan for these invoices. **PAY ALL INVOICES WITHIN 30 DAYS.**

January 3, 2023

- All firms that have not prepaid **2023 membership dues** will be invoiced for 100% or 50% of their 2023 membership dues (\$17,500/\$8,750 for Tier 1; \$12,500/\$6,250 for Tier 2; \$10,000/\$5,000 for Tier 3; \$5,000/\$2,500 for Tier 4).
- All firms will be invoiced for their **Spring 2023 Client Conference** per firm for the pre-event deposit (\$13,500 for Tier 1/2/3 and \$6,000 for Tier 4/, and \$6,000 for Tier 5 if participating).
- All firms that committed to participate in the **2023 Transportation and Logistics Exchange** will be invoiced for the pre-event deposit. (\$1,500 per firm for Tier 1/2/3, \$1,125 for Tier 4/5).
- All firms that committed to participate in the **2023 General Counsel and In-House Counsel Forum and 2023 Labor and Employment Forum** will be invoiced for the commitment fee. (\$4,000 per firm).

March 1, 2023

- All firms that committed to participate in the **2023 Medical Law Forum and 2023 Transportation Industry Summer Legal Forum** will be invoiced for the commitment fee. (\$4,000 per firm).
- All firms that committed to participate in the **2023 Women's Connection** will be invoiced for the pre-event deposit. (\$4,000 per firm).

April 1, 2023

- Firms that participated in the **2022 Transportation and Logistics Exchange** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis. If a firm attended but had not previously been invoiced for their contribution for the pre-event deposit, they will be invoiced for that amount as well.
- Firms that participated in the **Winter 2023 Managing Partner Forum** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis.
- Firms that participated in the **2023 USLAW Dinner at the ABA Megaconference** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis.

May 1, 2023

- Firms that participated in the **2023 General Counsel and In-House Counsel Forum** will be invoiced for their pro-rata share of expenses. If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- All firms that committed to participate in the **2023 Retail and Hospitality Forum and 2023 Construction Law Forum** will be invoiced for the commitment fee. (\$4,000 per firm).

June 1, 2023

- Those firms that still owe 50% of their **2023 membership dues** will be invoiced (\$8,750 for Tier 1; \$6,250 for Tier 2; \$5,000 for Tier 3; \$2,500 for Tier 4).
- All firms will be invoiced for the balance due for the pro-rata share of event expenses for the **Spring 2023 Client Conference and Future USLAW Leaders Courtroom Academy**.
- Firms that participated in the **2023 Labor and Employment Forum** will be invoiced for their pro-rata share of expenses. If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- All firms will be invoiced for their **Fall 2023 Client Conference** per firm for the pre-event deposit (\$13,500 for Tier 1/2/3 and \$6,000 for Tier 4/, and \$6,000 for Tier 5 if participating).

August 15, 2023

- Firms that participated in the **2023 Medical Law Forum** will be invoiced for their pro-rata share of expenses. If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in the **2023 Women's Connection** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis. If a firm attended but had not previously been invoiced for their pre-event deposit, they will be invoiced for that amount as well.

October 1, 2023

- Firms that participated in the **2023 Transportation Industry Summer Legal Forum** and **2023 Retail and Hospitality Forum** will be invoiced for their pro-rata share of expenses. If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in the **2023 Trucking Bootcamp** will be invoiced for their pro-rata share of expenses on a per attorney/attendee basis.

November 15, 2023

- All firms will be invoiced for the balance due for the pro-rata share of event expenses for the **Fall 2023 Client Conference, Managing Partner Forum, and Future USLAW Leaders Business Development Forum**.
- Firms that participated in the **2023 Construction Law Forum** will be invoiced for their pro-rata share of expenses. If a firm attended but had not previously been invoiced for their commitment fee, they will be invoiced for that amount as well.
- Firms that participated in the **2023 USLAW Dinner at TIDA** will be invoiced for their pro-rata share of expenses on a per attorney attendee basis.

December 1, 2023

- Firms that participated in the **2023 Women's Connection Business Development Forum** will be invoiced for their pro-rata share of expenses on a per attorney/attendee basis.

**As a reminder, the calendar above is approximate based on the tentative 2023 calendar of events and can fluctuate based on when specific events are held as well as when USLAW reconciles expenses after events are completed. If all invoices are not reconciled, firm invoicing will take place as soon as they are.*

***USLAW Electric Vehicle Seminar in Cooperation with S-E-A billing TBD.*